



Attendee Justification Letter for Approval to Register for Cardiac Arrest Survival Summit 2025

Dear [MANAGER],

I would like to register to attend Citizen CPR Foundation's 2025 Cardiac Arrest Survival Summit — an international, educational summit devoted to sharing the latest science, education and implementation that can help improve survival rates from sudden cardiac arrest.

CASSummit takes place December 3–6, with pre-conference workshops on December 2 and 3, in Phoenix, AZ at the Arizona Grand Resort — just 9 miles from Sky Harbor Airport. The conference theme, "Seconds to Act — Empowering the Response to Cardiac Arrest and Life-Threatening Emergencies" has inspired a robust program featuring more than 200 resuscitation experts and renowned speakers from across the globe.

The Audience for CASSummit

It is designed for both pre-hospital and hospital providers, educators and managers. This includes nurses, EMS practitioners, physicians, teachers/trainers, researchers, survivors, community advocates and others interested in advancing the implementation of CPR and ECC training.

This conference is only held every other year and is the only meeting covering all the links in the chain of survival, including pre-hospital and hospital topics.

2025 Educational Program

Featured speakers at the Summit include experts involved in American Heart Association, American Red Cross and the International Liaison Committee on Resuscitation (ILCOR). I will learn about clinical solutions and best practices related to our field, plus the latest research and science informing the future of Basic Life Support and Advanced Cardiac Life Support for neonatal, pediatric and adult patients, as well as first aid. I will also network with foremost experts, industry leaders and innovators.

CASSummit 2025 has 100+ [educational sessions](#) led by nearly 200 expert speakers diving into the latest science, best practices and community-driven innovations shaping emergency response.

There are a variety of tracks including one for hospital, EMS and public safety, community strategies, resuscitation and education, SCA in the young and youth athletes, and HEARTSafe Community.

Pre-conference workshops offer more in-depth education and training.



This year's workshops include:

- Special offerings from the AHA and ARC
- Considerations in pediatric resuscitation
- Plus many other topics

For an in-depth look at the full program, visit www.citizencprsummit.org.

Continuing Education

I will also earn continuing education credits for all pre-conference workshops, plenary sessions, and concurrent sessions I attend through the Center for Healthcare Education.

The conference offers an outstanding blend of education, innovation, science, practice, advocacy and inspiration for everyone across the full chain of survival in sudden cardiac arrest. After learning the science and practice of emergency cardiovascular care from experts in the field, I will be able to share this knowledge with my colleagues and the community.

I am requesting funding for:

Conference Fees:

Full conference rate = \$695 early bird (available until October 8); \$795 regular

One-day rate = \$390

Two-day rate = \$690

There will be a variety of half-day workshops at \$165 each

Travel Costs:

Food:

Light breakfast provided each day; lunch and dinner on your own

(Government per diem for meals in Phoenix = \$86/day)

Lodging:

Exclusive CASSummit rate package = \$189++ plus \$20 resort fee per night at the Arizona Grand Resort in Phoenix (available until November 7)

Attending this conference will educate me on the best collaborative methods for improving quality and implementation of CPR in our community and provide an important educational experience, which will greatly benefit our organization.

After reviewing the agenda, these are just a few of the sessions I plan to attend, which align with our top priorities:



1. _____
2. _____
3. _____

The conference offers an expansive [exhibit hall](#). I am also going to visit and gather information on the companies listed below, which we can then review and evaluate after the event:

1. _____
2. _____
3. _____

Thank you for your time and consideration. Please let me know if there is any additional information I can provide to assist in your decision.

Sincerely,
[YOUR NAME]